



# Copthorne Primary School

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**Headteacher**  
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Dear Parents/Carers,

## Copthorne's Summer Fair

I am writing to inform you that on **Monday 24th July** we will be holding a Summer Fair. The event will take place from **1.15pm -3.15pm**. We are hoping for fine weather so that the event can take place outdoors on our front and back playgrounds.

**All children from Reception – Year 6 should be collected by parents / carers at 1.00pm so that families can visit the fair together.**

**Saplings and Nursery will be closed for the afternoon session.**

Our staff have been working hard to develop a stall which they will run during the afternoon. Stalls will include activities such as a face painting, penalty shoot-out, a raffle and items on sale produced by children's clubs e.g. gardening club. We will also be selling a range of food products including ice creams, ice lollies, pizza and other snacks.

We would be very grateful if you could support this event by sending donations of the following items into school as soon as possible:

- **Unwanted soft toys/teddies**
- **Unwanted gifts for the raffle**

I would like to take this opportunity to thank you in advance for your support with this event and I look forward to seeing as many of you as possible from 1pm onwards on Monday 24<sup>th</sup> July.

Yours faithfully,

**Miss Stephanie Ngenda**  
Headteacher