

Reception doors open at 8:40, learning begins at these times so please ensure your child is on time every day. If you and your child arrive after this time, you **MUST** report to the school office, where your child will be escorted to their class and given a late mark.

If you have any questions please phone the school office or contact us.

Copthorne Primary School  
All Saints Road  
Bradford  
BD7 3AY

Tel: 01274 501460

Email: [office@copthorneacademy.co.uk](mailto:office@copthorneacademy.co.uk)



**Copthorne**  
Primary School

Telephone: (01274) 501460 - Email: [office@copthorneacademy.co.uk](mailto:office@copthorneacademy.co.uk)

Welcome to Copthorne



We are very excited that you will be part of our Reception. Please use this booklet to provide you with all the information you will need before your child starts with us.

## Reception Teachers

Miss Kneeshaw



Miss Myers



Mr Johnston



Mrs Parveen



Ms Frazer



Mrs Kosar



Your child will be allocated to a Key Person. They will take a close interest in your child's progress and individual needs. However, your child may be taught by any of the adults within the Reception Team.

There are two Reception classes, your child will be able to spend time in both of these classes and the outdoors classroom which is used every day in all weathers! Please make sure you send your child in appropriate



## Please remember:

- Holidays **MUST NOT** be taken during school term time.
- If your child is ill, you must telephone the school office to notify us.
- Any medical appointments taken during the school day, must be pre-authorised by the Head of School.
- Uniform **MUST** be worn at all times
- Jewellery and watches should not be worn as the school cannot accept responsibility for loss or damage to these.
- If you have any queries, concerns or questions please speak to your child's Key Person, Teacher or please contact the school office.
- Please check the school website for any transition information.

We look forward to seeing you in September!





## Reception Classroom



## Outdoor Learning



### Where your things go



You will enter your classroom and go to the cloakroom where you will have a peg with your name on. The staff will encourage your child to take their own coat off and hang it up so they can do it when you're not there to do it for them! Please don't bring any toys to school with you as they might get lost or broken. You will then find your name card and practise writing your name before going to the carpet for the register.



### What you can do in Reception

In Reception you can; play and share toys, talk to others and pretend play. This helps to learn about your likes, interests and the world you live in as well as developing social skills. You will make friends. As well as building up your confidence to sing songs and rhymes and listen to stories.

You will learn about books, how to look after them how to turn the pages, talk about the pictures and what is might happen next.

You will also learn about shapes, patterns and numbers. You will begin to notice numbers in the environment around you and then say number names when counting.

You will take part in activities which help to develop your body such as climbing, running, playing football, dancing, painting, drawing, using scissors, glue or dough, finger painting and sand and water play.





### What you will wear



You will wear a school uniform and black shoes that you can put on and take off by yourself. Uniform can be purchased from Natasha's in Bradford.

Please ensure **ALL** uniform is clearly labelled with your child's name, as we cannot be held responsible for any items of clothing going missing.



### Things to talk about before you start

We do fully understand how hard the first few days at school can be for all the family and we aim to support you with this.

Please talk to your child about the uniform so they are excited to wear it.

Show them pictures and read this booklet with them and be positive about them coming to school.

If you pass school over summer, point it out to them, talk about siblings, friends or neighbours that attend Cophorne and please learn the adults names so they are familiar with us before they start in Reception.



## Key Messages

- If your child needs any medicine, please speak to the office so the correct paper work can be completed beforehand.
- It is essential that school has an inhaler or epi-pen in school at all times if your child requires one.
- It is advised that you support your child in going to the toilet once they have hung up their coat as this will help them feel comfortable in using them independently or with our support.
- Children's hair must be of one length. At Copthorne, we do not allow lines and patterns to be shaved in to hair.
- If your child wishes to wear earrings, although this is not advised, they must be a plain, small stud only.
- Snack is on-going throughout the session. We encourage children to be independent and access this as they wish.



## How to prepare your child for Reception

I can...	I can...	I can...
recognise my name	<input type="checkbox"/> hold my pencil carefully	<input type="checkbox"/> put on my socks
write the first letter	<input type="checkbox"/> draw a face	<input type="checkbox"/> find my shoes
copy my name	<input type="checkbox"/> colour in carefully	<input type="checkbox"/> put on my shoes
write my name	<input type="checkbox"/> name the colours I use	<input type="checkbox"/> do up my shoes
I can...	I can...	I can...
count from 1 to 5	<input type="checkbox"/> sing simple rhymes	<input type="checkbox"/> find my coat
recognise each number	<input type="checkbox"/> sing and clap to a song	<input type="checkbox"/> put my arms into my coat
place 1 to 5 in order	<input type="checkbox"/> tap a beat	<input type="checkbox"/> do up a zip to the top
write 1 to 5 in order 1 2 3 4 5	<input type="checkbox"/> move to music	<input type="checkbox"/> do buttons
I can...	I can...	I can...
eat with a knife and fork	<input type="checkbox"/> tidy away my toys	<input type="checkbox"/> say please when I ask
pour myself a drink	<input type="checkbox"/> clear away things I've used	<input type="checkbox"/> say thank you when I get
taste different foods	<input type="checkbox"/> put my clothes away	<input type="checkbox"/> ask to go to the toilet
wash my hands before and after meals	<input type="checkbox"/> help at home	<input type="checkbox"/> wait my turn to talk
I can...	I can...	I can...
clean myself	<input type="checkbox"/> use the stairs hand rail	<input type="checkbox"/> cut along a line
wash my hands	<input type="checkbox"/> hold hands on the street	<input type="checkbox"/> cut 'snips' into paper
dry my hands	<input type="checkbox"/> take turns when playing	<input type="checkbox"/> cut out a shape
go to the toilet when I need to	<input type="checkbox"/> share toys with a friend	<input type="checkbox"/> cut out shapes to make a picture

