



Cophthorne Primary School

All Saints Road | Bradford | BD7 3AY

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Arrangements for school reopening

Dear parents and carers,

Following the government's announcement that schools will reopen to all children in September, I am writing to share with you the arrangements we have implemented to ensure the safety of all staff, pupils and visitors to the school. These arrangements have been put into place following a robust risk assessment process.

We are looking forward to seeing the pupils once again, but I would like to reassure you that the safety of our school community is our priority. We will continue to review the arrangements we have implemented at this stage and update you with any changes as and when we make them.

I can confirm that school will reopen to **pupils** on **Wednesday 2nd September 2020**.

I would like to take this opportunity to share with you the preventative measures the school has put in place in order to minimise the spread of infection. The steps we have taken include:

- Asking that anyone who is displaying coronavirus symptoms, or who lives with someone who is displaying symptoms, does not attend the setting. That includes children and staff who work here.
- Engaging with the NHS Test and Trace programme.
- Asking all parents and carers to ensure they organise a test for their child, in the event that they develop coronavirus symptoms, and notify us immediately of a positive test. Further guidance is available about [getting tested](#).
- Keeping our children in year group bubbles with as much consistent staffing as possible, and minimising contact with other groups around the setting.
- Cleaning our hands more often than usual. We have developed routines to ensure children understand when and how to wash their hands, making sure they wash them thoroughly for at least 20 seconds using running water and soap and dry them thoroughly, or use alcohol hand rub or sanitiser ensuring that all parts of the hands are covered.
- Ensuring our children understand good respiratory hygiene by promoting the 'catch it, bin it, kill it' approach and ensuring a good supply of tissues and bins throughout the setting.





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- Implementing an enhanced cleaning schedule, ensuring surfaces touched by children and staff are cleaned regularly and throughout the day, including table tops, door handles and play equipment.
- Requesting that parents do not enter the building, unless in the event of an emergency.
- Asking that staff, parents and children adhere to social distancing on the playground and outside school. Floorings will be marked to aid with this.
- Staggering start and collection times to 8.30am or 8.45am and 2.45pm or 3.00pm. **You will be notified by text of your child's start and collection time.**
- Assigning drop off and collection points for all classes. **You will be informed by text where to drop off and collect your child.**
- Providing opportunities for all children to learn outdoors.
- Requesting that children wear clean school uniform each day.

During the first two weeks, in order to aid transition and support their return to school, children will spend two weeks with their existing teacher, in their existing classroom. This will provide an opportunity for pupils to settle into a familiar environment, will enable teachers to identify children's learning needs and will provide an opportunity for classes to engage in a series of transition activities.

On Monday 21st September, children will move to their new classrooms and will be taught by their new teacher. **You will be informed by text message of the details of your child's new classroom and teacher.**

If your child has an EHC plan the school SENCO, Suzanne Wood, will be in contact to support you and your child with their return to school.

We do not underestimate how difficult the recent weeks have been for us all and we all will have been affected in some way by the coronavirus pandemic. If you would like to talk to us about your child and any concerns you have about their return to school, please contact the school via email on support@cophthorneacademy.co.uk

I hope that these arrangements provide you with the information you need to support your child's return to school on Wednesday 2nd September.

I would like to take the opportunity to thank you for supporting the school over recent weeks and supporting your child with their home learning.

Yours faithfully

Miss S Ngenda
Head of School



Develop a passion for learning. If you do, you will never cease to grow!