



16th March 2020

Dear Parent/Carer,

Coronavirus: Precautions, Preparations and Prevention

As you will know Coronavirus has now reached Global Pandemic status and the country has moved into the 'Delay' stage of disease management.

As the Trust responsible for your child's school, we are making arrangements to manage the situation in the coming weeks. We ask you to work with us and to support the school through this difficult period.

Headteachers will be taking decisions on a day by day, case by case basis and will make every effort to keep you fully informed. If a decision to close becomes necessary, it will be based on either Government guidance or overall Health and Safety considerations.

No decisions ever meet universal approval. We ask you to bear in mind the scale, complexity and seriousness of the situation. Our aim always will be to safeguard the interests of your child.

Please be vigilant for information releases from school, keep an eye on the website and tune into local radio. Please do not contact the school individually for updates. Remember, if everyone was to do this, the school would be overwhelmed and could not function effectively.

For our part, we will:

- Communicate clearly
- Provide as much notice of changes as possible
- Makes as few changes as possible

The situation is fast moving and affects us all equally. You can help by following official guidance (<https://www.nhs.uk/conditions/coronavirus-covid-19/>), and by making the necessary arrangements with your employer, friends and family, in the event that you have to self-isolate, or there becomes a need for an enforced school closure.

As a reminder please:

- **wash your hands with soap and water often – do this for at least 20 seconds**
- **always wash your hands when you get home or into work**
- **use hand sanitiser gel if soap and water are not available**
- **cover your mouth and nose with a tissue or your sleeve (not your hands) when you cough or sneeze**
- **put used tissues in the bin immediately and wash your hands afterwards**

Thank you for your continued support.

Duncan Jacques
Chief Executive Officer



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